Setting Up Your Google Forms

Click on the link below for the appropriate google form.

Fall Kindergarten
Fall First Grade
Fall Second Grade
Fall Third Grade
Fall Fourth Grade
Fall Fifth Grade

Spring Kindergarten
Spring First Grade
Spring Second Grade
Spring Third Grade
Spring Fourth Grade
Spring Fifth Grade

Before entering data, select File > Make a copy… to save your own copy.
Entering your data:
1. Click on the provided Google form link on the Resources page.

2. Make your own copy of the Google form template for your grade level.

3. The document will look like an empty spreadsheet when you open it. Click on the form button at the top of the spreadsheet and select Go to live form to open the Google form in a new window.

4. Now you are ready to enter student data. You can do this as you are watching students work or take careful notes and enter the data at a later time. Helpful hint: type in the homeroom teacher’s name and assessor name the same way each time. After each submission you have the opportunity to edit the data you just submitted, or to submit another.

5. When you are finished, close the form window. The original spreadsheet that opened will now contain your student data. See the excel sheet instructions for a quick and easy way to analyze your data.

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Viewing displays of your data:

6. Once you are finished entering data, click on the form button at the top of the page. From the drop down menu, select *show summary of responses*.

This will open a new window with displays showing rates of accuracy and the distribution of strategy use.

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Analyzing your data:

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See the Analyzing Your Data section of the website for helpful suggestions in looking at your data. See the Sample Analysis PowerPoint to see an example of this process with a real set of classroom data.
Saving your data:

7. If you would like to save a copy of the data that you can access offline, select *File > Download as… > Microsoft Excel*