

**RESUME of
Judith Yarrow**

3707 37th Avenue South, Seattle WA 98144-7110
Phone/Fax (206) 721-0480 • E-mail jyarrow@drizzle.com • www.drizzle.com/~jyarrow/

EMPLOYMENT
2/01 to present
Managing Editor

Health Policy Analysis Program, School of Public Health, UW (Seattle)

7/98 to 2/01
Lead Editor

Apex Learning (Bellevue)
Establish and maintain style standards, content and copy edit course content, coordinate and oversee work of other editors, write and maintain style guide, maintain focus on end user.

1/91 to present
Owner

Yarrow Writing & Editing Services (Seattle)
Writing, editing, and desktop publishing; grant writing; project management.
Clients include Golden Age Fisheries, People of the Sun, *Corporate Philanthropy Report*, Washington Library for the Blind and Physically Handicapped, Sensible Solutions, *Pacific Fishing Magazine*, *Sound Consumer*, Seattle Indian Services Commission, Powerful Schools.

7/94 to 7/98
Managing Editor

Cultural Diversity at Work newsletter (Seattle)
Acquired, wrote, and edited articles; designed and laid out the 24-page newsletter and other house publications; developed Web pages and maintained Web site; managed printing, supervised interns, developed databases, maintained Mac and PC computers, and coordinated miscellaneous projects.

6/94 to 2/98
**Development and
PR Coordinator**

South East Effective Development (Seattle)
Designed and produced a quarterly newsletter; researched and wrote grants; developed and maintained a grants data base; developed and implemented a public relations plan.

2/87 to 12/90
**Teacher
Writer/Editor**

Selnate Publishing Co. (Tokyo, Japan)
Taught English to businessmen. Edited a recruiting magazine. Wrote copy for and edited annual reports and corporate brochures. Designed and wrote correspondence courses. Wrote English correspondence course textbooks and tapescripts.

1/84 to 2/87
**Project
Coordinator**

Seattle Indian Services Commission (Seattle)
Grant and proposal writing, board liaison, community relations for developing an office/clinic/housing complex for the Seattle Native American community.

1/81 to 1/83
Owner

Sound Conservation (Seattle)
Developed and ran an insulation and home repair business.

8/79 to 1/81
Program Manager

Mt. Baker Housing Rehab. (Seattle)
Developed and managed an energy conservation program. Managed budget; wrote grants, produced manuals and publicity materials; hired and supervised crew.

9/77 to 1/79
Instructor

Renton Vocational Technical Institute (Seattle)
Designed and taught classes and workshops in parent education, group process, time and stress management, communication skills.

2/75 to 9/77
Program Manager

Shoreline School District (Seattle)
Developed and implemented an educational program for a residential counseling center for teenagers.

9/68 to 6/75
Instructor

Tacoma School District; Green River Community College
Taught children and adults.

EDUCATION

MA, Education, Pacific Lutheran University.
BA, Art, North Texas State University.

