

THE INFORMATION SCHOOL  
UNIVERSITY OF WASHINGTON

**DIRECTED FIELDWORK LEARNING OBJECTIVES AGREEMENT**

<http://www.ischool.washington.edu/services/dfwforms/dfwforms.html>

This agreement should be completed by the fieldwork student in consultation with the fieldwork host-site supervisor either prior to or during the first week of the student's fieldwork experience. It must be signed by the student, fieldwork host-site supervisor, and the DFW faculty coordinator.

**Student Name:** Jeanette Mills

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**Student Email:** jcmills@u.washington.edu

**Student Telephone:** W: 206-543-0649; H: 206-533-9687

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**Supervisor Name:** Lynda Locke

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**Supervisor Email:** lynlocke@kcls.org

**Supervisor Telephone:** 206-362-7550, x111

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**Host Site Institution:** Shoreline Library, King County Library System

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**Host Site Mailing Address:** 345 NE 175<sup>th</sup>, Shoreline, WA 98155

(please include zip)

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**Fieldwork start date:** 3 March 2002

**Fieldwork approx. end date:** 1 June 2002

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**Learning Objectives:** Please list and describe (in as much detail as possible) three to five primary learning objectives for the fieldwork experience.

**Project/Task Description:** Please describe the fieldwork projects or tasks (in as much detail as possible) that relate to each learning objective.

**Evidence and Criteria for Assessment:** For each learning objective, please describe how student performance will be evaluated in terms of evidence (e.g. observation, product, report) and criteria (e.g. quality, number of hours, behaviors).

(over)

Learning Objectives:	Project Task Description:	Evidence / Criteria for Evaluation:
Apply and increase reference skills.	Work on the reference desk several hours each week.	Keep notes on types of inquiries and methods used to answer them, including successes and failures.
Practice collection development methods learned in LIS 522 (Collection development).	Do a collection survey for the career/college materials in KCLS, focusing especially on the materials in the Shoreline Library Career Center. The Friends of Shoreline Library have offered to use some of their money to improve the Career Center collection.	Produce a list of items that may be purchased for the Shoreline Library Career Center, both replacements and new items. Also produce a list of recommended items for weeding.
Learn about administration of a public library.	Attend meetings with the Shoreline Managing Librarian.	Make notes about issues raised and approaches to solving them.

Fieldwork Supervisor's Signature

*Lynne Erickson*

Date

*3-3-02*

Student's Signature

*Jennifer C. Mills*

Date

*3-3-02*

Faculty Coordinator's Signature

Date

Please return this agreement to the Student Services Administrator:

Lynnea Erickson, Student Services Administrator  
 The Information School, Box 352840, University of Washington  
 Seattle, WA 98195-2840  
 (206) 685-6698 Fax: (206) 616-3152 [lerick@u.washington.edu](mailto:lerick@u.washington.edu)