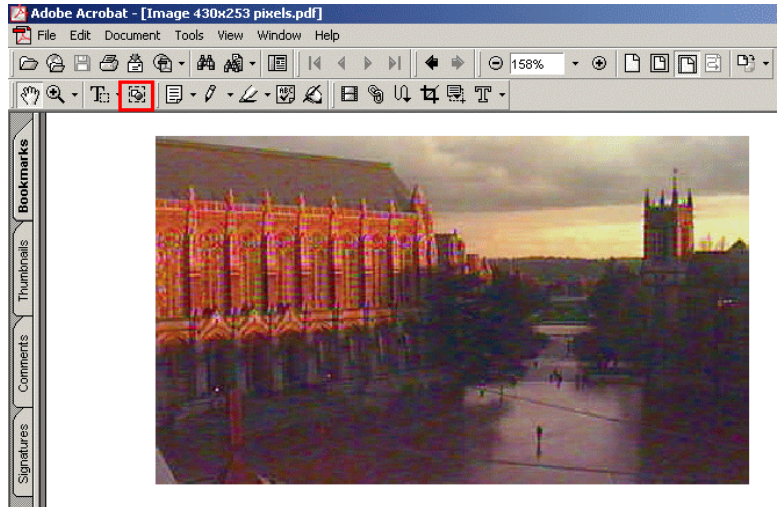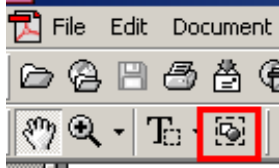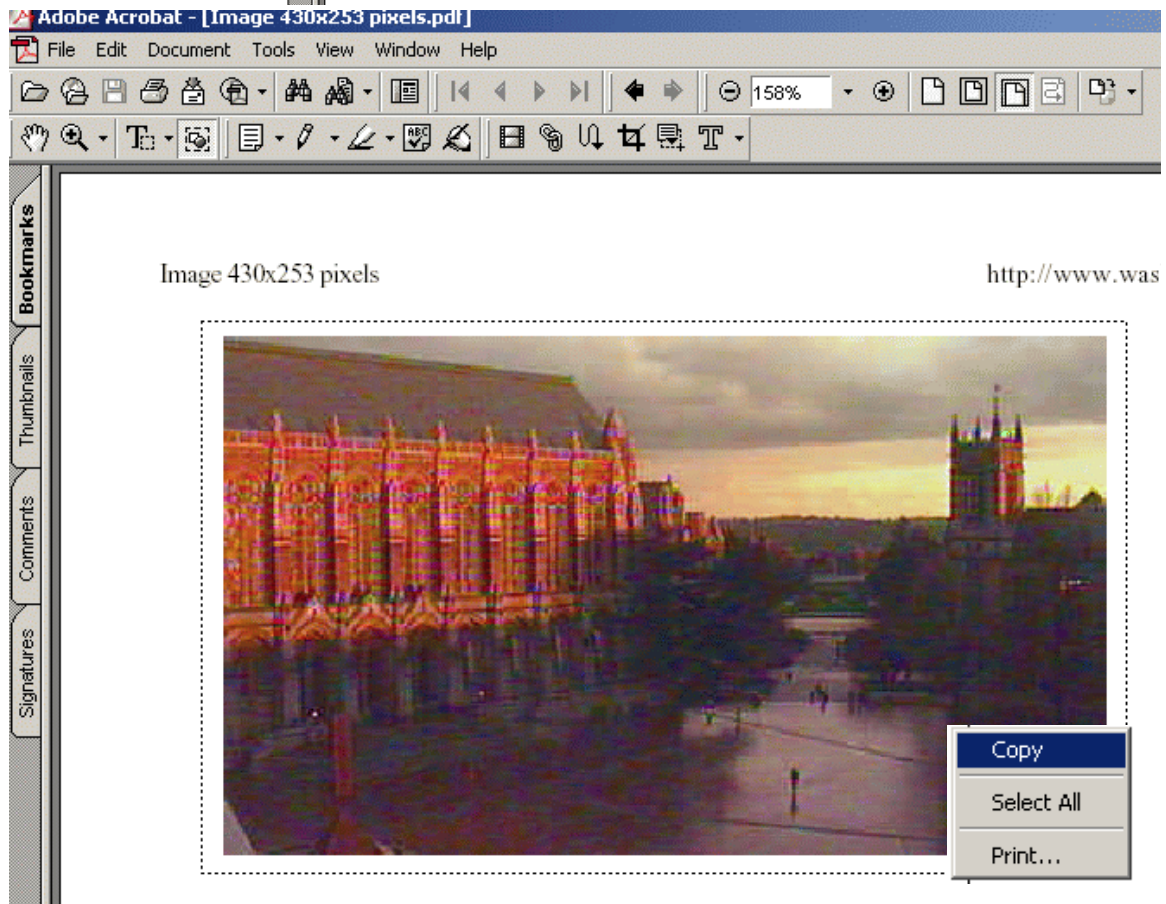# Adobe Acrobat: Cutting and Pasting Graphics[1]

1. Click on the Graphics Select Tool. (See "Adobe Acrobat: Cutting and Pasting Text" if you want to copy text.

2. Use your mouse to draw a box around the area that you want to copy. You will see a dotted line.

3. Put the text into the Windows Clipboard. You can do this by right-clicking, and then clicking onto copy.

4. Go to the place where you want to paste the graphic, and then use Ctrl-v to paste.