

GRADING CRITERIA & RUBRIC WORKSHEET

ENGL 108 / SEC. H & I / SUMMER LEAP 2009 / OLDHAM & RUBASKY / CHANG & LEE



Understanding the Grading Process

A huge part of being successful in college is understanding what the assignment requires and what your instructor is looking for when he/she evaluates and assesses your work. Depending on the teacher, this will sometimes be very clear on the assignment sheet, sometimes it will be general guidelines, and sometimes it will be completely assumed as to what you are expected to do. If you are ever unsure of what an instructor will be looking for, you need to **ask** in a timely fashion either in person or by email. This is just one of many, many reasons why you should make it a priority to go to class and read the assignment sheet! (Believe it or not, many students fail to do this and end up with lower grades as a result because they did not follow directions.) As a class, we are going to practice using the assignment sheets to come up with a list of what your instructors will be looking for as they read your final drafts. Please fill this sheet out as we discuss the assignment and keep it with you as you work on your papers. Make sure you have done everything on the checklist below. Take care of it before you hand in your final draft. If you don't understand something, please ask an instructor or tutor! You will need to hand this sheet in with your final draft.

Week (circle one): ❶ ❷ ❸ ❹

Assignment: _____

Assignment Goals, Expectations, & Criteria (successful papers will include the following):

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Notes (other things to consider):