

LITERACY NARRATIVE FINAL CHECKLIST

ENGL 108 / SEC. H & I / SUMMER LEAP 2009 / OLDHAM & RUBASKY / CHANG & LEE

WEEK

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It is always helpful to look back at your paper after you have finished it and do one last check to make sure that it looks like it is supposed to, says what it is supposed to, is polished and ready for your instructor. Here is a checklist for this assignment. Please complete it and attach it to the back of your final draft of your literacy narrative.

Content:

- Have I addressed the assignment?
- Do I fully develop my ideas?
- Do I sufficiently support my ideas with detail?
- Do I engage with the question of what literacy means (by showing familiarity with a larger conversation about literacy; arguing against, challenging, supporting, or modifying a definition of literacy; or demonstrating attention to different viewpoints on literacy)?

Details:

- Do I have a complete introduction that states my topic, offers a roadmap, and has a claim?
- Do I have complete paragraphs that each address a single topic?
- Do I have specific details and evidence supporting my topics?
- Do I have transitions between my paragraphs?
- Do I have a conclusion?
- Do I effectively integrate narrative with critical reflection?
- Is the overall organization clear and engaging?
- Do I communicate my ideas effectively to a college-level audience, in a clear language?

Format & Mechanics:

- Is my paper 3-4 full pages?
- Does it have my name block?
- Is it double spaced?
- Is it in Times New Roman Font, 12 Point?
- Do I have one inch margins?
- Do I use MLA format?
- Are all quotations correctly cited?

Revision & Proofreading:

- Did I consider comments from peers and instructors?
- Did I spell check for typos?
- Did I read my paper out loud to detect and correct awkward sentences?